

AO 440 (Rev. 05/00) Summons in a Civil Action

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF ILLINOIS

SUMMONS IN A CIVIL CASE

TOM MCDONALD

Plaintiff,

CASE NUMBER: 08 cv 3436

V.

ASSIGNED JUDGE: Judge Manning

CHICAGO STATE UNIVERSITY,  
Defendant.

DESIGNATED  
MAGISTRATE JUDGE: Magistrate Judge Keys

TO: (Name and address of Defendant)

Chicago State University  
Legal Department  
9501 S. King Drive  
Chicago, IL 60628-1598

**YOU ARE HEREBY SUMMONED** and required to serve upon PLAINTIFF'S ATTORNEY (name and address)

Aaron B. Maduff  
Maduff & Maduff, LLC  
One East Wacker Drive  
Suite 2122  
Chicago, Illinois 60601

an answer to the complaint which is herewith served upon you, within 20 days after service of this summons upon you, exclusive of the day of service. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint. You must also file your answer with the Clerk of this Court within a reasonable period of time after service.

Michael W. Dobbins, Clerk

*J. Cervantes*

(By) DEPUTY CLERK

July 31, 2008

Date



**Affidavit of Process Server**

Tom McDonald PLAINTIFF/PETITIONER vs Chgo State University DEFENDANT/RESPONDENT CASE # 08cv3436

Being duly sworn, on my oath, I BARRY A SAVAGE SR  
 declare that I am a citizen of the United States, over the age of eighteen and not a party to this action.

**Service:** I served Chicago State University  
 NAME OF PERSON/ENTITY BEING SERVED

with the (documents) ☐ Subpoena with \$ \_\_\_\_\_ witness fee and mileage

Summons & Complaint for Damages for  
violations of the Family & Medical Leave  
act 29 U.S.C. + 2601 et seq.

by serving (NAME) VARLERIA REBB

at ☐ Home

☐ Business 9501 S King Dr Chgo IL 60628

☐ on (DATE) 8-5-08 at (TIME) 10:55 AM

Thereafter copies of the documents were mailed by prepaid, first class mail on (DATE) \_\_\_\_\_

from (CITY) \_\_\_\_\_ (STATE) \_\_\_\_\_

**Manner of Service:**

☐ By Personal Service.

☒ By leaving, during office hours, copies at the office of the person/entity being served, leaving same with the person apparently in charge thereof.

namely VARLERIA REBB Legal Aide

☐ By leaving a copy at the defendant's usual place of abode, with some person of the family or a person residing there, of the age of 13 years or upwards, and informing that person of the general nature of the papers,

namely \_\_\_\_\_

☐ By posting copies in a conspicuous manner to the address of the person/entity being served.

**Non-Service:** After due search, careful inquiry and diligent attempts at the address(es) listed above, I have been unable to effect process upon the person/entity being served because of the following reason(s):

☐ Unknown at Address

☐ Evading

☐ Other: \_\_\_\_\_

☐ Address Does Not Exist

☐ Service Cancelled by Litigant

☐ Moved, Left no Forwarding

☐ Unable to Serve in a Timely Fashion

**Service Attempts:** Service was attempted on: ( ) \_\_\_\_\_ DATE TIME ( ) \_\_\_\_\_ DATE TIME

( ) \_\_\_\_\_ DATE TIME ( ) \_\_\_\_\_ DATE TIME ( ) \_\_\_\_\_ DATE TIME

**Description:** ☐ Male ☐ White Skin ☐ Black Hair ☐ White Hair ☐ 14-20 Yrs. ☐ Under 5' ☐ Under 100 Lbs.  
☐ Female ☐ Black Skin ☐ Brown Hair ☐ Balding ☐ 21-35 Yrs. ☐ 5'0"-5'3" ☐ 100-130 Lbs.  
☐ Yellow Skin ☐ Blond Hair ☐ 36-50 Yrs. ☐ 5'4"-5'8" ☐ 131-160 Lbs.  
☐ Brown Skin ☐ Gray Hair ☐ 51-65 Yrs. ☐ 5'9"-6'0" ☐ 161-200 Lbs.  
☐ Glasses ☐ Red Skin ☐ Red Hair ☐ Beard ☐ Over 65 Yrs. ☐ Over 6' ☐ Over 200 Lbs.

OTHER IDENTIFYING FEATURES: \_\_\_\_\_

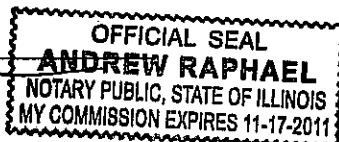
State of Illinois

County of Cook

Subscribed and sworn to before me,  
 a notary public, this 2 day of August, 2008

SERVED BY  
BARBARA A. SAVAGE SR  
 LASALLE PROCESS SERVERS

NOTARY PUBLIC



CHARTER MEMBER NATIONAL ASSOCIATION OF PROFESSIONAL PROCESS SERVERS.